

LITCHFIELD PLANNING AND ZONING COMMISSION

Town Hall Annex, 80 Doyle Rd.
Bantam, CT

REGULAR MEETING MINUTES- DRAFT

May 18, 2015 - 7:00 p.m.

Call to Order: Chairman Waterhouse called the regular meeting to order at 7:05 pm.

Members Present: Curtis Barrows, Carol Bramley, Peter Losee, Denise Schlesinger, Thomas Waterhouse, Dr. Susan Lowenthal.
David Pavlick joined the meeting at 7:15 pm

Members Absent: William Conti

Alternate Members Present: David Morgan – appointed as a regular in lieu David Pavlick

Also Present: Land Use Administrator, Dennis Tobin, PhD

1. Appointment of Alternates: David Morgan
2. Public Comment: None
3. Commissioners' requests: None

4. Motion to add 1.a. on the Agenda.

Motion: Dr. Susan Lowenthal made a motion to add Resolution Approving Town of Litchfield 2015-2016 Capital Improvement Plan Improvements as 1.a . Carol Bramley, seconded the motion. Vote of 7:0, with all in approval.

Application Receptions

1. **8-24 Application – Clark Road Bridge** – Reconstruction of the easterly headwall, installation of new guardrail and paving of the Clark Road bridge/culvert.
The Commission discussed the Clark Road Bridge reconstruction.

Motion: Carol Bramley made a motion for a favorable report for the 8-24 Application – Clark Road Bridge. Curtis Barrows seconded the motion. Vote of 7:0, with all in approval.

- ***David Pavlick at 7:15 PM is now seated as a regular member.***
- ***David Morgan is being reinstated as an alternate.***

1.a. Resolution approving Town of Litchfield 2015-2016 Capital Improvement Plan Improvements.

The Planning and Zoning Commission of the Town of Litchfield, exercising the authority of the Planning Commission pursuant to Section 8-24 of the General Statutes, having reviewed the proposal for the 2015-2016 Capital Improvement Plan, including Clark Road Bridge and major road projects, hereby reviews such proposal. The Commission discussed the Resolution and reviewed the Town of Litchfield – Capital Budget 2015/2016, Exhibit A and Exhibit D (Copies are on file).

The Commission contacted Town Clerk, Lisa Losee via phone at 7:32 pm. Lisa Losee provided an explanation to the Commission regarding the Resolution approving Town of Litchfield 2015-2016 Capital Improvement Plan Improvements. This Resolution is in regards to the Bonding. The call ended at 7:43 pm.

The Commission is requesting more information and was in agreement to table this item.

Motion: Carol Bramley made a motion to defer the action on the Resolution approving Town of Litchfield 2015-2016 Capital Improvement Plan Improvements and requested additional information from the Director of Public Works for the June , 2015 meeting. Dr. Susan Lowenthal seconded the motion. Vote of 7:0, with all in approval.

2. Approval of Minutes of May 4, 2015

Carol Bramley made a motion to Approve of Minutes of April 20, 2105. Curtis Barrows seconded the motion. Vote of 6:0, with Dr. Susan Lowenthal abstaining with the following changes:

List Changes:

- a. From: *Denise Schlesinger made a motion to Approve of Minutes of April 20, 2105. Denise Carol Bramley seconded the motion. Vote of 6:0, with all in favor with the following changes:*
To: ***Denise Schlesinger made a motion to Approve the Minutes of April 20, 2105. Carol Bramley seconded the motion. Vote of 6:0, with all in favor with the following changes.***
- b. From: Consider Referral to Regional Planning agencies – Northwest Hills Council of Governments (NWCOG) Council of Governments of the Central Naugatuck Valley (COGCNV), Commission Attorney, Town of Litchfield Fire Marshal, Building Inspector, Public Works, WPCA, Conservation Commission, Board of Selectmen, Northwest Conservation District
To: ***Consider Referral to Regional Planning agencies – Northwest Hills Council of Governments (NWCOG), Council of Governments of the Central Naugatuck Valley (COGCNV), Commission Attorney, Town of Litchfield Fire Marshal, Building Inspector, Public Works, WPCA, Conservation Commission, Board of Selectmen, Northwest Conservation District***

3. Old Business: Jacobs Engineering and Group and Graydon Land Use Strategies, LLC will be at the June 1, 2015 to provide an update.

4. New Business: None

5. Possible Executive Session to discuss pending litigation: None
6. Correspondence:
 - a. NHCOC dated May 18, 2015 from the Town of Harwinton regarding Zoning Amendment. This memo will be forward to the Graydon Land Use Strategies, LLC.

Carol Bramley made a motion to close the meeting. David Pavlick, seconded the motion. Vote of 7:0, with all in approval.

Meeting ended at 7:59

Respectfully Submitted,

Nancy Latour, Recording Secretary
Recording Date 05/ /15

Thomas Waterhouse, Chairman
Date 05/ /15